

SECRETARIAT TO THE RBI WORKING GROUP ON REHABILITATION OF SICK SMEs
INDUSTRIAL REHABILITATION DEPARTMENT, CREDIT ADMN DIVISION,
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December 27, 2007

Mr. Sushil Kumar Gupta
Laghu Udyog Bharati
1E/11, Swami Ramtirth Nagar
Jhandewalan Extension
New Delhi 110055

Dear Sir,

STUDY OF SICK UNITS IN A COMPACT BLOCK

This has reference to the DO letter dated 19-11-2007 of Dr Chandrapal, Secretary, Ministry of MSME, Govt of India addressed to you regarding survey of sick units in a compact block to assess the reasons of sickness and your reply vide letter no LUB/2007-08/366 dated 05-12-2007 giving your consent to take up the assignment. We are happy that you have decided to partner with us for this common cause.

We are enclosing herewith a proforma for collection of data from the sick units, who are members of your Association.

We are also requesting our Zonal Office, Delhi to keep in touch with you. We would be happy if you provide the details collected from sick units to our representative from the Zonal Office, who would visit these units for verification of the data provided by these units.

As you are aware, the Working Group has limited time at its disposal and therefore an early action at your end shall be of great help to us. Kindly arrange to provide the feedback forms duly completed to our office within one month i.e. latest by 31-01-2008.

With regards

(N K SOMALINGAM)

DEPUTY GENERAL MANAGER

PROFORMA FOR SICK MICRO AND SMALL ENTERPRISES (MSEs)

1. Name of the Enterprise:
2. Activity:
3. Reasons for selecting the activity:
4. Complete Address:

5. Constitution:
6. Year of establishment:
7. Details of the promoters:

Name	Telephone No	Education	Past Experience

8. Name of the bank / branch from which loan availed (with complete address):
9. Whether the branch is a specialised SSI/SME branch:
10. Classification of branch: Rural / Semi Urban/Urban/ Metro
11. Whether loan given under any Govt Sponsored Programme (PI specify)
12. Details of loan sanctioned/disbursed:
 - a) Date of last sanction and disbursement
 - b) Present sanctioned facilities (giving breakup of Term Loan, Fund Based Working Capital and Non Fund Based Working Capital)

13. Collateral security provided:

Nature of collateral security	Security as percent of loan	Remarks

14. Financial Data of the unit for last three years. Rs lacs

Sales			
Capacity Utilisation (%)			
Cash Profit			
Net Profit			
Net Owned Funds/Net Worth			
Cumulative Investment in plant and machinery			

15. Date of the account becoming NPA:

16. Date of enterprises becoming sick:

17. Whether the unit is closed.

Yes/ No

18. Whether recovery action initiated by bank by filing suit/recovery certificate:
Yes/ No

19. Reasons for sickness (Please specify):

- a)
- b)
- c)
- d)
- e)

20. Whether any rehabilitation proposal was submitted to the bank? If yes, date of submission and brief of the proposal:

21. Action taken by the bank on the rehabilitation proposal:

22. Guidance/help provided by the Association for rehabilitation:

23. Whether applied for One-time Settlement (OTS) Scheme announced by RBI in September, 2005 Yes/No

24. If yes, the response of bank thereon:

25. If no, reasons thereof:

26. Any other issue that the Enterprise/Association would like to bring before the Working Group:

27. Role of Institutional Mechanism (like State Level Inter-Institutional Committee (SLIIC)/in its Sub-Committee, Empowered Committee of RBI, Sick Units Rehabilitation Committee at the district level, etc) in rehabilitation of the enterprises.